

**ASSOCIATED CHAFFEY TEACHERS
BOARD OF DIRECTORS MEETING
TUESDAY, AUGUST 16, 2011**

1. Call to order 3:30 p.m.
 - 1.1 Roll Call
2. Executive Session
3. Approval of Agenda
4. Presentation and Approval of Minutes
5. Reports and Announcements
 - 5.1 President
 - 5.2 Treasurer
 - 5.3 Standing Committees
 - 5.4 Membership Report
 - 5.5 Special Committees
 - 5.6 State Council
6. Old Business
7. New Business
8. Campus Reports & Announcements
9. Adjournment – 4:45 p.m.

CALENDAR OF UPCOMING EVENTS

August 23, 2011.....Rep Council Meeting.....ACT Office – 3:45 p.m.
Sept 5, 2011.....LABOR DAY.....SCHOOL/DIST CLOSED
Sept 6, 2011.....Dist Board Meeting.....Dist BR 6:30 p.m.
Sept 13, 2011.....ACT Board Meeting.....ACT Office – 3:45 p.m.
Sept 20, 2011.....Dist Board Meeting.....EHS Library – 6:30 p.m.
Sept 27, 2011.....Rep Council Meeting.....ACT Office – 3:45 p.m.
Oct 4, 2011.....Dist Board Meeting.....Dist BR 6:30 p.m.
Oct 10, 2011.....NON-SCHOOL DAY.....SCHOOL/DIST CLOSED
Oct 11, 2011.....ACT Board Meeting.....ACT Office – 3:45 p.m.
Oct 18, 2011.....Dist Board Meeting.....LOHS Library 6:30 p.m.
Oct 25, 2011.....Rep Council Meeting.....ACT Office – 3:45 p.m.
Oct 31, 2011.....NON-SCHOOL DAY.....SCHOOL/DIST CLOSED

**ASSOCIATED CHAFFEY TEACHERS
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS
TUESDAY, APRIL 12, 2011**

- 1. CALL TO ORDER:** Jan Thornhill, President, called the meeting to order at 3:40 P.M.

1.1 ROLL CALL:

Present:

| | | |
|-------------------|---------------|-----------------------|
| Jan Thornhill | Yukiko Dan | Dave Masterson |
| Hank Mollet | Karen Grace | Richard Ortiz |
| Trevor Rogerson | Sherry Grasso | Judy Peterson |
| Kurt Burger | Pam Hines | William McConnell |
| Christopher Chang | Brian Jeffrey | Barbara Shiffermiller |

- 2. EXECUTIVE SESSION: NONE**
- 3. APPROVAL OF AGENDA:** Approved w/o Objection.
- 4. PRESENTATION AND APPROVAL OF MINUTES:** Approved w/o Objection.
- 5. REPORTS AND ANNOUNCEMENTS:**

5.1 President's Report – Jan Thornhill

- 5.1.1** Leadership Conference opportunities for training upcoming leaders.
- 5.1.2** Training/Retreat for the Board to get new members connected as a team.
- 5.1.3** Presidents Lobby Day – May 18th
- 5.1.4** Governor Brown releases pension reform plan.
- 5.1.5** Funded vs. Unfunded liabilities.
- 5.1.6** “Race to Nowhere”.

5.2 Treasurer's Report – Trevor Rogerson

- 5.2.1** Over-budget in 2 areas.
- 5.2.2** Move funds from Rent to Refreshment (\$500 from 2.2 to 4.7).
Motion to Move \$500 from 2.2 to 4.7 accounts – Trevor Rogerson Second – Hank Mollet
Motion Approved.

Motion to Approve Budget and send to Rep Council – Judy Peterson Second – Yuki Dan
Motion Approved.

5.2.3 Next Year's Budget

- Would like to move over \$50,000 of ending balance each year to a building fund (for information only at this point).
- Create line item for organizing committee about \$2,000 “community development” 4.12. (For your consideration at this point.)

5.3 Standing Committees – Hank Mollet

5.3.1 Bargaining – No update. .

- MOU for summer school changes.

5.3.2 Day of the Teacher – May 3rd.

- \$50 each per campus. Work with your ASB.

5.3.3 Elections

- State Council – Jan is on the ballot.

5.3.4 Human Rights Committee – No report.

5.3.5 IPD – Met last Thursday to plan “Hooked on Teaching” seminars.

5.3.6 IAF/IESC - Community Organizing

5.3.7 Political Action Committee – May 9-13.

- We need more people involved. Next meeting Tuesday 3:30.

5.3.8 Retirement Committee – Please get names of retirees to Marcia asap.

5.3.9 Evaluation Workgroup – Meeting tomorrow 4/13.

5.4 Membership Report – Approved w/o Objection

5.5 Special Committees - None

5.6 State Council – cta.org tab about leadership & state council.

5.6.1 LNG Committee – The CELDT test has released questions.

5.6.2 CTA has a hiring freeze. \$5 million dollar loss of income. There is a lot to do. Management to 2% pay cut.

5.6.3 Jan presents info on several bills from State council. Lots of legislation to be aware of.

6. OLD BUSINESS – NONE

7. NEW BUSINESS – NONE

8. CAMPUS REPORTS & ANNOUNCEMENTS – NONE

9. ADJOURNMENT: 5:04 p.m.

Respectfully Submitted,

Kurt Burger for Philip Okamoto, Secretary

09/12/11

**Associated Chaffey Teachers
Treasurer's Report
2010-2011**

| | <u>Sep '10 - Aug 11</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|---------------------------------|-------------------------|-------------------|-----------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 030 - Dues | 1,067,661.28 | 1,061,840.00 | 5,821.28 |
| 031 - CTA-NEA Dues | -839,205.10 | -837,200.00 | -2,005.10 |
| Total Income | 228,456.18 | 224,640.00 | 3,816.18 |
| Expense | | | |
| 1.1.1 Summer Salary | 9,966.50 | 10,000.00 | -33.50 |
| 1.1.2 STRS | 171.50 | 500.00 | -328.50 |
| 1.2 - Secretary's Salary | 41,348.50 | 45,000.00 | -3,651.50 |
| 1.5 - State - EDD | 0.00 | 600.00 | -600.00 |
| 1.8 - Payroll Taxes | 4,193.25 | 7,600.00 | -3,406.75 |
| 1.9 - Worker's Comp | 1,036.08 | 400.00 | 636.08 |
| 1.10-Health Benefits Secretary | 1,983.90 | 2,300.00 | -316.10 |
| 1.12.1-President's Stipend | 6,000.00 | 6,000.00 | 0.00 |
| 1.12.2-Vice Pres. Stipend | 5,250.00 | 5,250.00 | 0.00 |
| 1.12.3-Secretary's Stipend | 3,150.00 | 3,150.00 | 0.00 |
| 1.12.4 - Treasurer's Stipend | 4,000.00 | 4,000.00 | 0.00 |
| 1.13 - Director's Stipend | 10,000.00 | 8,000.00 | 2,000.00 |
| 2.2 - Office Rent | 43,144.00 | 77,400.00 | -34,256.00 |
| 2.4 - Telephone | 2,484.31 | 4,000.00 | -1,515.69 |
| 2.6 - Office Equip. & Furn. | 15.00 | 500.00 | -485.00 |
| 2.7-Office Supplies/Maintenance | 2,705.69 | 3,000.00 | -294.31 |
| 2.8 - Postage | 470.96 | 750.00 | -279.04 |
| 2.9 - Copy Machine/Printer Main | 3,385.07 | 4,700.00 | -1,314.93 |
| 2.10 - Office Insurance | 985.00 | 1,000.00 | -15.00 |
| 2.11 - Corporate Tax | 30.31 | 50.00 | -19.69 |
| 2.12 - Property Tax | 0.00 | 300.00 | -300.00 |
| 2.13 - Bookkeeping | 1,670.00 | 1,800.00 | -130.00 |
| 2.14 - Auditor | 4,225.00 | 4,225.00 | 0.00 |
| 2.15 - Internet | 309.98 | 600.00 | -290.02 |

| | <u>Sep '10 - Aug 11</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|--|-------------------------|-------------------|-----------------------|
| 2.16 - Bank Charges | 81.63 | 50.00 | 31.63 |
| 3.2 - Good Teaching Conf. | 707.46 | | |
| 3.3 - Region 3 Leadership Conf | 4,166.35 | 4,000.00 | 166.35 |
| 3.4 - Summer Institute | 0.00 | 4,000.00 | -4,000.00 |
| 3.7 - NEA Convention | 10,847.98 | 13,500.00 | -2,652.02 |
| 3.8-Other Conf. & Workshops | 5,303.58 | 2,900.00 | 2,403.58 |
| 3.9 - CTA State Council | 169.88 | 1,500.00 | -1,330.12 |
| 3.10-Serv. Cntr. Ldrship. Conf. | 475.00 | 200.00 | 275.00 |
| 3.12 President's Conference | 495.00 | 2,000.00 | -1,505.00 |
| 4.1 - Day of the Teacher | 100.00 | 500.00 | -400.00 |
| 4.2 - Officer's Expense | 509.26 | 500.00 | 9.26 |
| 4.3 - Release Time | 220.00 | 500.00 | -280.00 |
| 4.4 - Bargaining | 22.44 | 500.00 | -477.56 |
| 4.5 - NCUEA & CCUEA Dues | 474.00 | 465.00 | 9.00 |
| 4.7 - Refreshments | 871.27 | 1,000.00 | -128.73 |
| 4.8 - Hospitality | 459.54 | 500.00 | -40.46 |
| 4.9 - Retirement & Installation | 3,742.12 | 4,000.00 | -257.88 |
| 4.10 - Joint Panel/PAR | 170.04 | 200.00 | -29.96 |
| 4.11 - Membership Promotion | 1,220.45 | 2,000.00 | -779.55 |
| 5.1-Escrow Account - Agency Fee | 1,176.12 | 2,000.00 | -823.88 |
| 5.4 - ACT/PAC | 9,000.00 | 9,000.00 | 0.00 |
| 5.5.1 Bill Pitts Scholarship | 500.00 | 500.00 | 0.00 |
| 5.5.2 - Maryellen Hill Schlrshi | 500.00 | 500.00 | 0.00 |
| Total Expense | <u>187,737.17</u> | <u>241,440.00</u> | <u>-53,702.83</u> |
| Net Ordinary Income | 40,719.01 | -16,800.00 | 57,519.01 |

**MEMBERSHIP REPORT
PERIOD ENDING APRIL 30, 2011**

| #REPS ALLOWED | SCHOOL | MEMBERS | AGENCY FEE | INACTIVE LEAVE | TOTAL | % | 2010-2011 NEW TEACHERS | |
|------------------|-------------------|-------------|---------------|-------------------|-------------|------------|------------------------|------------|
| | | | | | | | MEMBERS | AGENCY FEE |
| 7 | Alta Loma | 107 | 0 | 0 | 107 | 100% | 0 | 0 |
| 11 | Chaffey | 158 | 1 | 0 | 159 | 99% | 1 | 0 |
| 6 | Colony | 92 | 1 | 0 | 93 | 99% | 1 | 0 |
| 1 | District/Comm/ASP | 16 | 1 | 0 | 17 | 94% | 0 | 0 |
| 9 | Etiwanda | 127 | 0 | 0 | 127 | 100% | 1 | 0 |
| 8 | Los Osos | 123 | 1 | 0 | 124 | 99% | 1 | 1 |
| 9 | Montclair | 127 | 1 | 0 | 128 | 99% | 1 | 0 |
| 8 | Ontario | 117 | 5 | 0 | 122 | 96% | 1 | 1 |
| 8 | R. Cucamonga | 117 | 0 | 0 | 117 | 100% | 1 | 0 |
| 3 | Valley View | 38 | 0 | 0 | 38 | 100% | 1 | 0 |
| 70 | SUB-TOTAL | 1022 | 10 | 0 | 1032 | 99% | 8 | 2 |
| 3 | Adult Ed | 33 | 16 | | 49 | 67% | 0 | 2 |